

# MMCOE - Engineering Admission Form

## User Manual for filling online admission form for SE, TE, BE & MBA-II, ME-II for the A. Y. 2020-21

### Important Instructions:

1. The admission form must be filled only once per student.
2. Use MMCOE login for filling the form.
3. Keep a soft copy of following documents / photo in jpg & Pdf format -
  - Your recent passport size photo (Size Less than 1 MB) - JPG Format
  - Front page of Student Bank Pass book (Should be Readable) (Size Less than 1 MB) - JPG Format
  - College fees paid receipt of A.Y. 2020-21 (Size Less than 1 MB) - JPG Format
  - University fees & Exam fees deposit receipt of A.Y. 2020-21 (Size Less than 1 MB) - JPG Format
  - All Marksheets from FE / DSE to till last semester (combine all marksheets into 1 single PDF only) (Size Less than 10 MB)

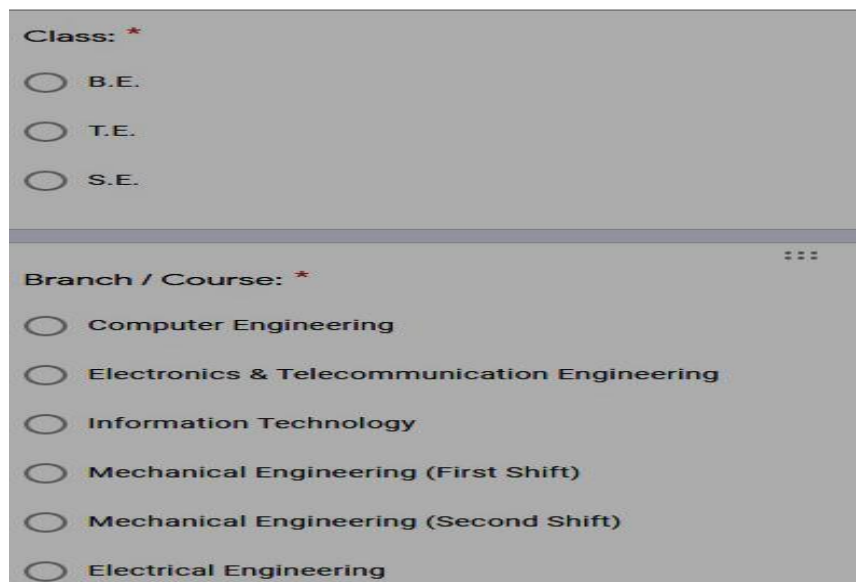
**Step 1:** Go to the following link

For SE, TE, BE: [tiny.cc/SETEBE](https://tiny.cc/SETEBE)

For MBA-II & ME-II: [tiny.cc/MBAME](https://tiny.cc/MBAME)

**Step 2:** Login using MMCOE email id and password

**Step 3:** Select the Branch and Class to which you are taking admission

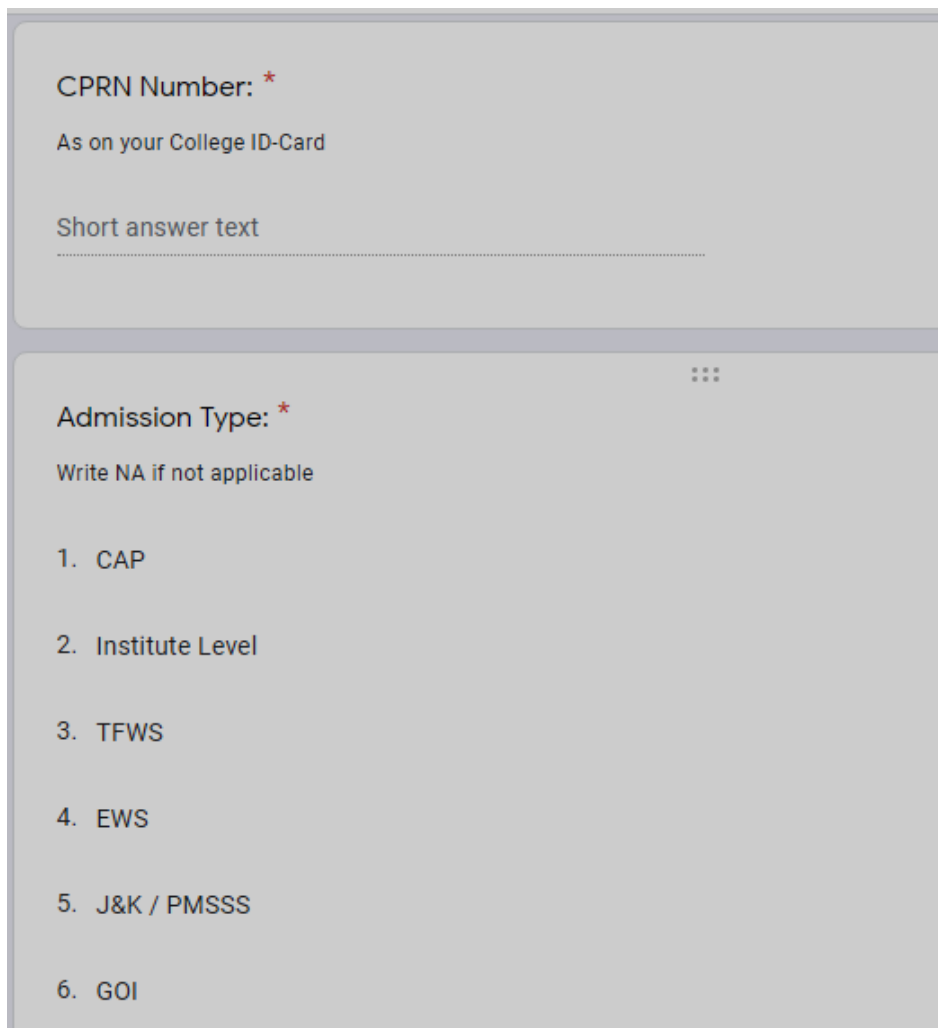


The screenshot shows a web form with two main sections. The first section is titled "Class: \*" and contains three radio button options: "B.E.", "T.E.", and "S.E.". The second section is titled "Branch / Course: \*" and contains six radio button options: "Computer Engineering", "Electronics & Telecommunication Engineering", "Information Technology", "Mechanical Engineering (First Shift)", "Mechanical Engineering (Second Shift)", and "Electrical Engineering". A three-dot menu icon is visible to the right of the "Branch / Course" title.

**Step 4:** Fill all your personal details as per the fields in the form

**4.1 CPRN Number:** Write the CPRN number as given on your ID card.

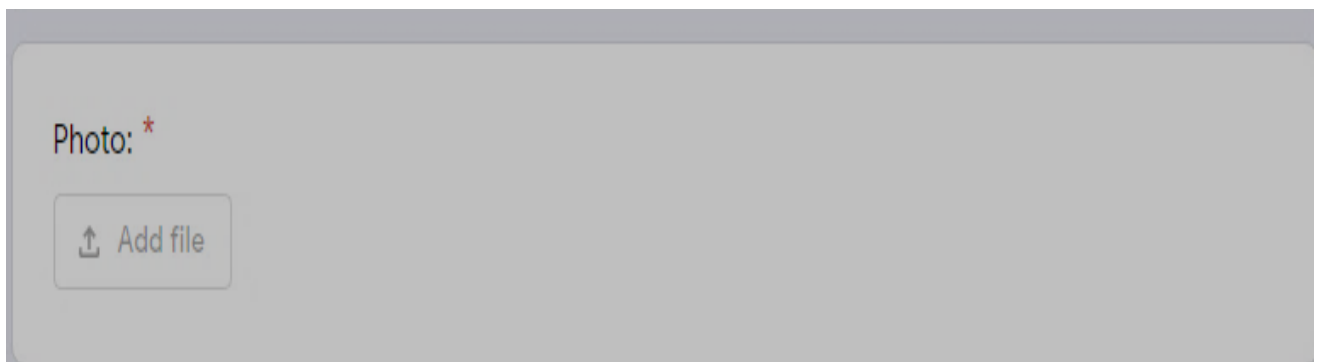
Also select your **admission type**, Ex: CAP or Institute Level or J&K, etc.



The screenshot shows a form with two sections. The first section is titled "CPRN Number: \*" and includes the instruction "As on your College ID-Card" and a "Short answer text" input field. The second section is titled "Admission Type: \*" and includes the instruction "Write NA if not applicable". It features a list of six options: 1. CAP, 2. Institute Level, 3. TFWS, 4. EWS, 5. J&K / PMSSS, and 6. GOI. A three-dot menu icon is visible in the top right corner of the second section.

**Step 5:** Upload your recent color passport size photograph

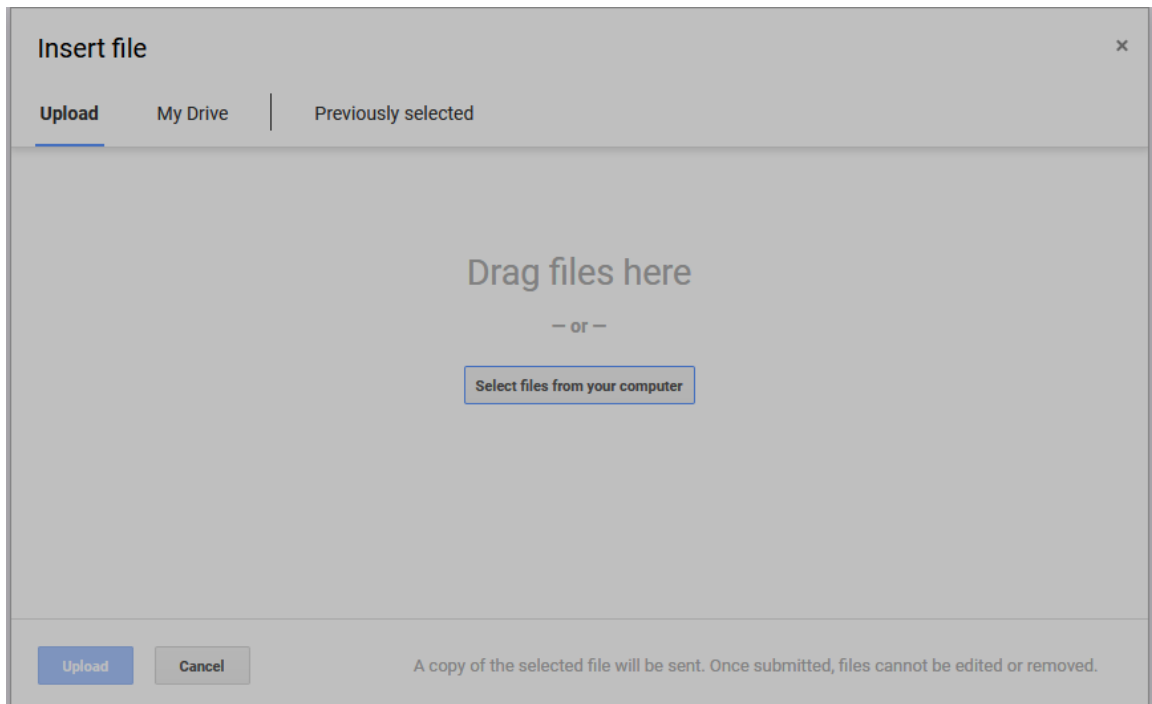
(Size of photo must be less than 1 MB)



The screenshot shows a form with a single section titled "Photo: \*". Below the title is a button with an upward arrow icon and the text "Add file".

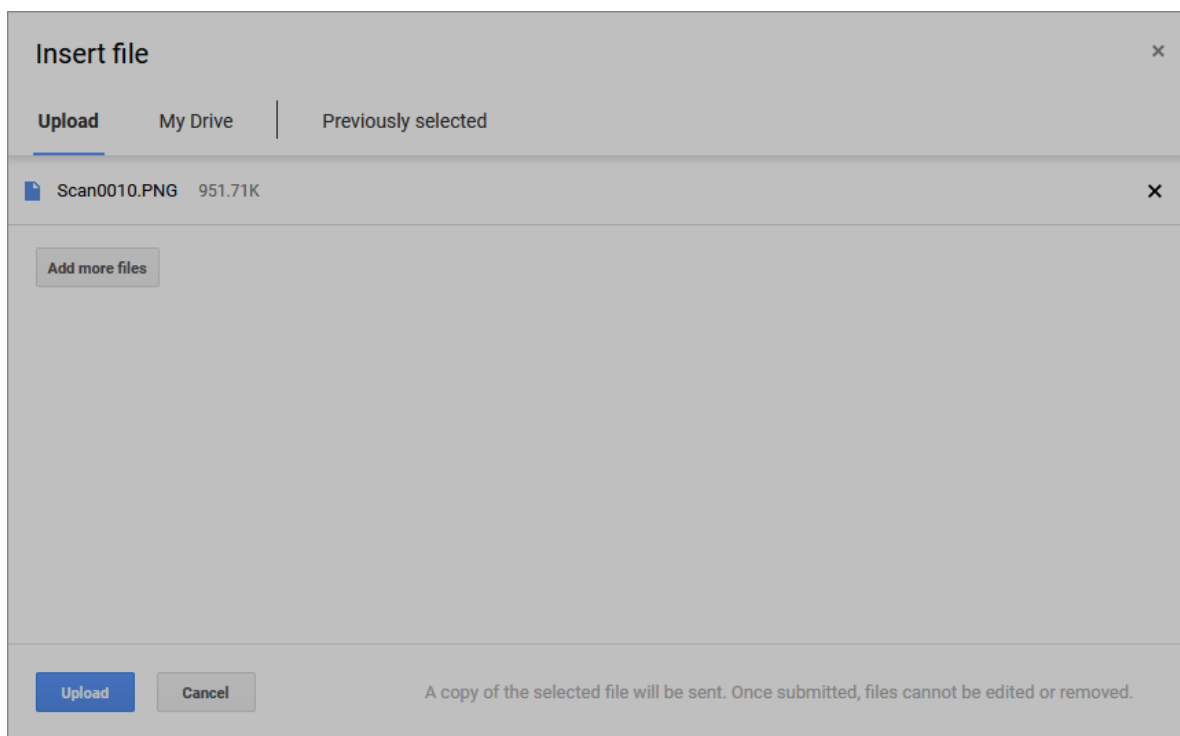
Click on ADD FILE

5.1 Clicking on “ADD FILE” will open up a dialog box



5.2 Click on “**Select Files from your computer**” and select your photo from computer or Drive

5.3 Now click on **Upload** button



**Title: \***

Mr. ▼

**First Name: \***

Sachin

**Middle Name:**

Ramesh

**Last Name: \***

Tendulkar



**Religion: \***

1. Hindu
2. Muslim
3. Christian
4. Sikh
5. Buddhist
6. Jain
7. Other

**If other pls specify you religion: \***

Write NA if not applicable

Select your **CATEGORY**, and Correct **BLOOD GROUP**.

Category: \*

1. OPEN
2. SEBC
3. OBC
4. SBC
5. NT-B
6. NT-C
7. NT-D
8. VJ/DT
9. SC
10. ST

Blood Group: \*

1. A+
2. A-
3. B+
4. B-
5. AB+
6. AB-
7. O+
8. O-
9. Don't Know

Mother Tongue: \*

**Specify your correct and working mobile number and email id. You will receive a pdf of the filled application form on the above mentioned mail id, keep this mail for your record.**

Student's Mobile Number: \*

Short answer text

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Residence Number: \*

Write NA if not available

Short answer text

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E-mail id: \*

Short answer text

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## Date of Birth:

Specify your date of birth carefully in the form as the required format i.e. [mm/dd/yyyy](#)

**Date of Birth: \***  
Write in format: mm/dd/yyyy Ex: 09/27/1998

04/24/1973

**Date of Birth (in words): \***  
Ex: September Twenty Seven Nineteen Ninty Eight

April Twenty Four Ninteen Seventy Three

**Place of Birth: \***

Mumbai

**District: \***

Mumbai

**State: \***

Maharashtra

**Nationality: \***

Indian

**Mother Tongue: \***

Marathi

**Gender: \***

Female

Male

**Blood Group: \***

A+ ▼

**Hostel Accommodation Required? \***

Yes

No

**Step 6:** Fill Correct your **AADHAR & PAN** correctly. Also select the **FEE CONCESSION** that you have availed in the previous year (if any).

PAN Card No: \*

If not write NA

Short answer text

Aadhar Card No: \*

Short answer text

Fee Concession Availed (if any in previous year): \*

1. EBC
2. STC/PTC
3. Minority
4. Free-ship / Scholarship
5. Any Other
6. None

⋮

If any other fee concession availed, pls specify:

Short answer text



## Step 7: Parents Details:

7.1: Fill in the working mobile number of father and mother both. If mother's / father's mobile number is not available put NA

**Other Details**

Write NA wherever not applicable

**Full Name of Father / Guardian: \***

Ramesh Tendulkar

**Father's Mobile Number: \***  
Write only 10 digit number

7272888888

**Full Name of Mother: \***

Rajani Tendulkar

**Mother's Mobile Number:**  
Write only 10 digit number

7272888888

**Permanent Residential Address: \***  
Write Full Address

25-C, Rajguru Nagar, Keval Complex, Ahmednagar, Maharashtra

**Pin Code : \***

414001

**If Guardian, Relation with applicant:**

NA

**Father's Email id:**  
write NA if not available

NA

**Step 8:** Fill your **ACADEMIC DETAILS** as per the instructions: **(Fill all the details very carefully)**

**8.1:** If taking admission to **SE**, Fill the academic details of **FE** only:

- If the result of FE Sem II is not declared, please fill the details of Sem I
- Write N.A. for the academic details of SE & TE

**First Year Engg Details:**

First Year Engg (Stream / Branch): \*  
Information Technology

First Year Engg Name of the college: \*  
MMCOE

First Year Engg Month & Year of Passing: \*  
Example: June 2017  
Dec 2016

First Year Engg Marks Obtained (out of): \*  
Example: write as -> 655 (750) i.e. obtained 655 marks out of 750  
655(750)

First Year Engg Percentage / CGPA: \*  
7.88

First Year Engg Class: \*  
First Class

**8.2:** If taking admission to **TE**, Fill the academic details of F.E. & S.E only:

- If the result of S.E Sem II is not declared, please fill the details of Sem I
- Write N.A. for the academic details of TE

**Second Year Engineering Details:**

Write NA if taking admission to S.E.

Second Year Engg (Stream / Branch): \*

Information Technology ▼

Second Year Engg Name of the College: \*

MMCOE

Second Year Engg Month & Year of Passing: \*

Dec 2016

Second Year Engg Marks Obtained (Out of): \*

655(750)

Second Year Engg Percentage / CGPA: \*

8.8

Second Year Engg Class obtained: \*

First Class with Distinction ▼

**8.3:** If taking admission to **BE**, Fill the academic details of F.E., S.E & T.E.:

- If the result of T.E Sem II is not declared, please fill the details of Sem I

**Third Year Engg Details:**

Write NA if taking admission to S.E.

**Third Year Engg (Stream/Branch): \***  
Information Technology ▼

**Third Year Engg Name of the College: \***  
MMCOE

**Third Year Engg Month & Year of Passing: \***  
Dec 2016

**Third Year Engg Marks Obtained (Out of): \***  
700(750)

**Third Year Engg Percentage / CGPA: \***  
80.0%

**Third Year Engg Class obtained: \***  
First Class with Distinction ▼

## Step 9: Fees Paid Details:

### 9.1: Fill correct college fees paid details:

**Fees Paid Details**  
Write NA wherever not applicable

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**College Fees Details \***  
(Amount of College Fees Paid)

Short answer text  
.....

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**Payment Mode \***

1. HDFC Payment Gateway
2. Demand Draft
3. Cheque
4. Cash
5. Other


### 9.2: Upload Scan copy in JPG format of College fees receipt

**Demand Draft No. / Cheque No./ Transaction id. \***  
(Transaction No. is mentioned on HDFC Fees Receipt, Write NA if paid in Cash)

Short answer text  
.....


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**Date of Payment \***

Month, day, year 

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**Upload scan copy (image) of College fees receipt \***  
Maximum Size: 1 MB (JPG only)

 Add file

### 9.3: Fill correct university fees & exam fees deposit paid details:

University and Exam Fees Deposit Details: \*

Rs. 7000/-

Payment Mode for University Fees \*

1. HDFC Payment Gateway
2. Demand Draft
3. Cheque
4. Cash
5. Other

University Demand Draft No. / Cheque No./ Transaction id. \*

(Transaction No. is mentioned on HDFC Fees Receipt, Write NA if paid in Cash)

Short answer text

.....

### 9.4: Upload Scan copy in JPG format of university fees & exam fees deposit paid receipt


University Demand Draft No. / Cheque No./ Transaction id. \*

(Transaction No. is mentioned on HDFC Fees Receipt, Write NA if paid in Cash)

Short answer text


.....

Date of Payment for University Fees \*

Month, day, year 

Upload scan copy (image) of Exam deposit receipt \*

Maximum Size: 1 MB (JPG only)

 Add file

**Step 10:** Students Bank Details:

- - Fill in the bank details of Student only
- - Write the correct IFSC Code in CAPITAL ONLY

**Bank Details**

Write bank details of Student only

**Name of the Bank: \***

State Bank Of India

**Branch Name & Address: \***

Paud Road branch, Paud road, Pune

**IFSC Code: \***

SBIN0009061

**Account Number: \***

1234567821

**Account Type: \***

Savings Account

Current Account

**10.1:** Upload a scan copy in jpg format of Front page of Bank Passbook of student (Should be Readable)

Upload a scanned image copy of Front page of Bank Passbook of student (Should be Readable) \*

Maximum Size 1 MB (JPG format)

**11:** Write details about Education Loan if any (write NA if not applicable):

Amount of Education Loan to be taken (if any):  
Write NA if not applicable

Short answer text

Name of Bank:  
NA

Name & Address of branch:  
NA

Contact Number of Branch:  
NA

**Step 12:** Upload a scan copy of all **Marksheets** from FE/DSE till last semester result (combine all marksheets into 1 single **PDF** only)

Upload a scanned copy of all Marksheets from FE till last semester result (combine all marksheets into 1 single PDF only)

Maximum Size 10 MB

ADD FILE

**Step 13:** Click on **submit** button after you have filled in all the details

**Step 14:** You will receive an email with pdf attachment, keep this mail for your record.